

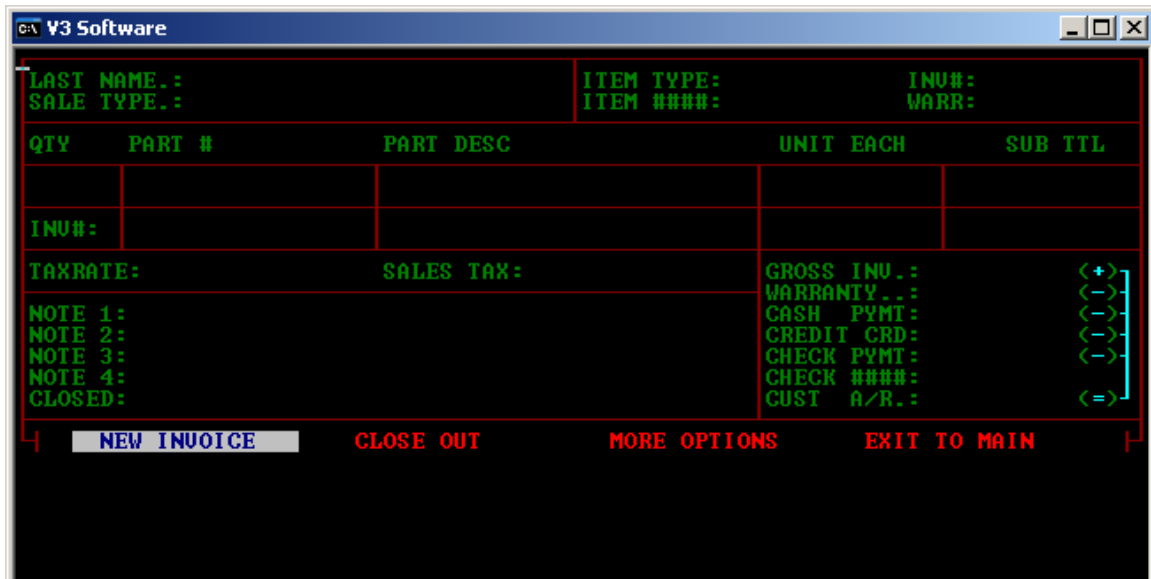


SELL PARTS

The **SELL PARTS** module is a POS (Point-of-Sale) module for selling parts only invoices. The **PARTS INVOICE** must be completed or zapped once started.



To create an invoice without labor, highlight and press enter or **SELL PARTS**.



Highlight and press enter on **NEW INVOICE**.

LAST NAME.:
 SALE TYPE.:

ITEM TYPE:
 ITEM ####:

INU#:
 WARR:

QTY	PART #	PART DESC	UNIT EACH	SUB TTL

INU#:
 TAXRATE:
 NOTE 1:
 NOTE 2:
 NOTE 3:
 NOTE 4:
 CLOSED:

CHECK ####:
 CUST A/R.:

(+)
 (-)
 (-)
 (-)
 (-)
 (=)

Select the parts invoice type and press enter.

LAST NAME.: RETAIL
 SALE TYPE.:

ITEM TYPE:
 ITEM ####:

INU#:
 WARR: N

QTY	PART #	PART DESC	UNIT EACH	SUB TTL
<u>0.00</u>			<u>0.00</u>	
			<u>0.00</u>	

INU#:
 TAXRATE: 8.20 SALES TAX: 0.00

NOTE 1: RETURN POLICY: NO RETURN ON SPECIAL ORDERS
 NOTE 2: ELECTRICAL, EFI UNITS OR AFTER 14 DAYS.
 NOTE 3: INVOICE & ORIGINAL PACKAGE REQUIRED.
 NOTE 4: UPTO 20% RESTOCK & HANDLING FEE.
 CLOSED: 04/04/2007

GROSS INU.:
 WARRANTY.:
 CASH PYMT:
 CREDIT CRD:
 CHECK PYMT:
 CHECK ####:
 CUST A/R.:

(+)
 (-)
 (-)
 (-)
 (-)
 (=)

Complete the fields as designated.

CA V3 Software

LAST NAME.: SMITH ITEM TYPE: INU#: WARR: N
SALE TYPE.: ITEM ####: WARR: N

QTY	PART #	PART DESC	UNIT EACH	SUB TTL
0.00			0.00	
INU#:			0.00	

TAXRATE: 8.20 SALES TAX: 0.00

NOTE 1: RETURN POLICY: NO RETURN ON SPECIAL ORDERS
NOTE 2: ELECTRICAL, EFI UNITS OR AFTER 14 DAYS.
NOTE 3: INVOICE & ORIGINAL PACKAGE REQUIRED.
NOTE 4: UPTO 20% RESTOCK & HANDLING FEE.
CLOSED: 04/04/2007

GROSS INU.: (+)
WARRANTY.: (-)
CASH PYMT: (-)
CREDIT CRD: (-)
CHECK PYMT: (-)
CHECK ####: (-)
CUST A/R.: (=)

CA V3 Software

LAST NAME.: SMITH, KYLE ITEM TYPE: USED CARS INU#: WARR: N
SALE TYPE.: ITEM ####: WARR: N

QTY	PART #	PART DESC	UNIT EACH	SUB TTL
10.00	0		0.00	0.00
INU#:			0.00	

TAXRATE: 8.20 SALES TAX: 0.00

NOTE 1: RETURN POLICY: NO RETURN ON SPECIAL ORDERS

PART NUMBER	DESCRIPTION	IN STOCK	BK ORDER	RETAIL
OIL	1 QUART	50	/	4.99

<ESC=ABORT PART> <ENTER=RETAIL> <F10=WHLS> <F1=LUL 1> <F2=LUL 2> <F3=

GROSS INU.: 0.00 (+)
WARRANTY.: (-)
CASH PYMT: (-)

NOTE THE SELL LEVEL OPTIONS.

Enter the part quantity and key in the first character of the part number to pull from **PARTS PROFILE**. Otherwise, you may add parts to and invoice on the fly with the option to add the part to the **PART PROFILE**. Highlight and press enter on the target part from the list from the **PART PROFILE**.

V3 Software

LAST NAME.: SMITH, KYLE ITEM TYPE: USED CARS INU#: WARR: N
SALE TYPE.: ITEM #####:

QTY	PART #	PART DESC	UNIT EACH	SUB TTL
10.00	OIL	1 QUART	4.99	49.90
INU#:			1.35	
TAXRATE: 8.20	SALES TAX: 4.09	GROSS INU.: 53.99 (+)		
NOTE 1: RETURN POLICY: NO RETURN ON SPECIAL ORDERS			WARRANTY..: (-)	
NOTE 2: ELECTRICAL, EFI UNITS OR AFTER 14 DAYS.			CASH PYMT: (-)	
NOTE 3: INVOICE & ORIGINAL PACKAGE REQUIRED.			CREDIT CRD: (-)	
NOTE 4: UPTO 20% RESTOCK & HANDLING FEE.			CHECK PYMT: (-)	
CLOSED: 04/04/2007			CHECK ####: (-)	
			CUST A/R.: (=)	

↑

THESE NOTES MAY BE SETUP AS A DEFAULT.

V3 Software

LAST NAME.: SMITH, KYLE ITEM TYPE: USED CARS INU#: WARR: N
SALE TYPE.: ITEM #####:

QTY	PART #	PART DESC	UNIT EACH	SUB TTL
10.00	OIL	1 QUART	4.99	49.90
INU#:			1.35	
TAXRATE: 8.20	SALES TAX: 4.09	GROSS INU.: 53.99 (+)		
NOTE 1: RETURN POLICY: NO RETURN ON SPECIAL ORDERS			WARRANTY..: (-)	
NOTE 2: ELECTRICAL, EFI UNITS OR AFTER 14 DAYS.			CASH PYMT: (-)	
NOTE 3: INVOICE & ORIGINAL PACKAGE REQUIRED.			CREDIT CRD: (-)	
NOTE 4: UPTO 20% RESTOCK & HANDLING FEE.			CHECK PYMT: (-)	
CLOSED: 04/04/2007			CHECK ####: (-)	
			CUST A/R.: (=)	

OK TO POST PART TO OPEN INU: Y

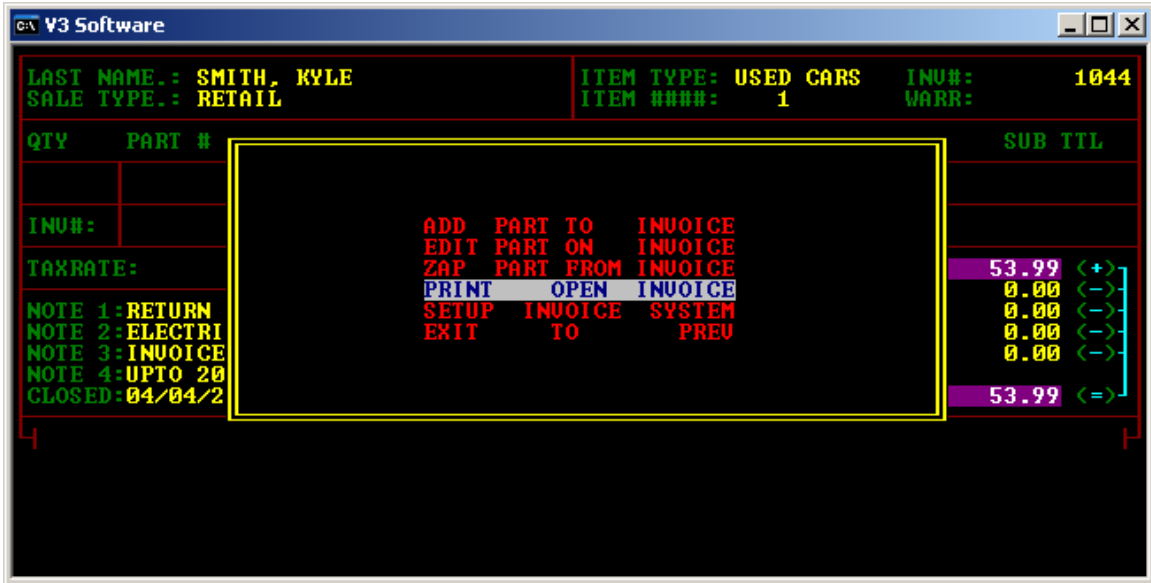
Verify the posting of the part to invoice.

QTY	PART #	PART DESC	UNIT EACH	SUB TTL
10.00	OIL	1 QUART	4.99	49.90
INU#:			1.35	
TAXRATE: 8.20		SALES TAX: 4.09		GROSS INU.: 53.99 (+)
NOTE 1: RETURN POLICY: NO RETURN ON SPECIAL ORDERS				WARRANTY.: (-)
NOTE 2: ELECTRICAL, EFI UNITS OR AFTER 14 DAYS.				CASH PYMT: (-)
NOTE 3: INVOICE & ORIGINAL PACKAGE REQUIRED.				CREDIT CRD: (-)
NOTE 4: UPTO 20% RESTOCK & HANDLING FEE.				CHECK PYMT: (-)
CLOSED: 04/04/2007				CHECK ####: (-)
				CUST A/R.: (=)
ADD MORE PARTS		RE-EDIT PART		EXIT TO MAIN

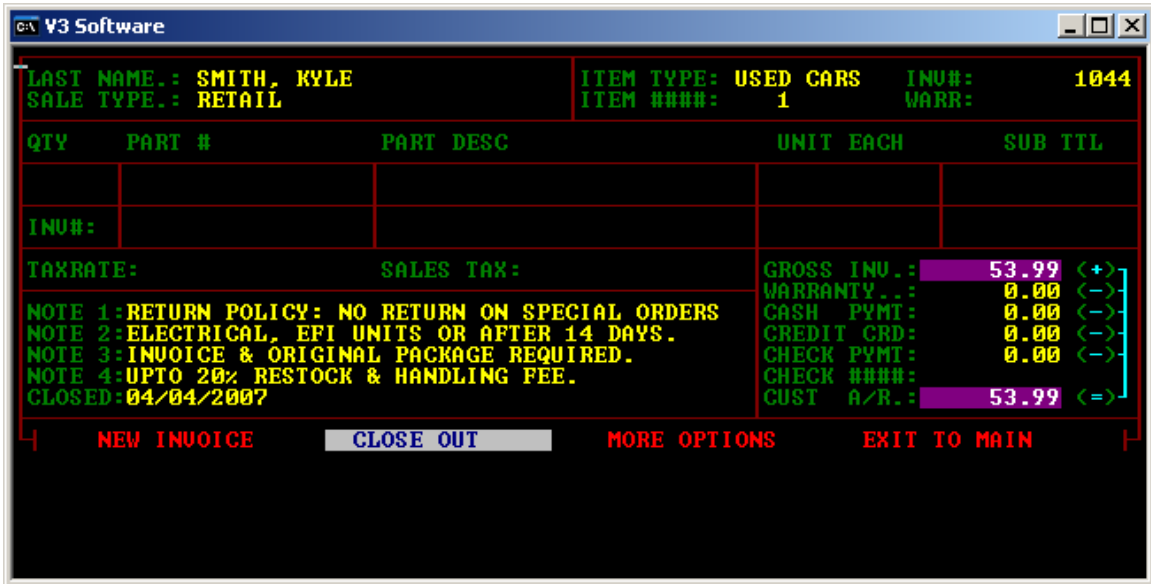
Repeat and **ADD MORE PARTS** or **EXIT TO MAIN**.

QTY	PART #	PART DESC	UNIT EACH	SUB TTL
INU#:				
TAXRATE:		SALES TAX:		GROSS INU.: 53.99 (+)
NOTE 1: RETURN POLICY: NO RETURN ON SPECIAL ORDERS				WARRANTY.: 0.00 (-)
NOTE 2: ELECTRICAL, EFI UNITS OR AFTER 14 DAYS.				CASH PYMT: 0.00 (-)
NOTE 3: INVOICE & ORIGINAL PACKAGE REQUIRED.				CREDIT CRD: 0.00 (-)
NOTE 4: UPTO 20% RESTOCK & HANDLING FEE.				CHECK PYMT: 0.00 (-)
CLOSED: 04/04/2007				CHECK ####: (-)
				CUST A/R.: 53.99 (=)
NEW INVOICE		CLOSE OUT		MORE OPTIONS
				EXIT TO MAIN

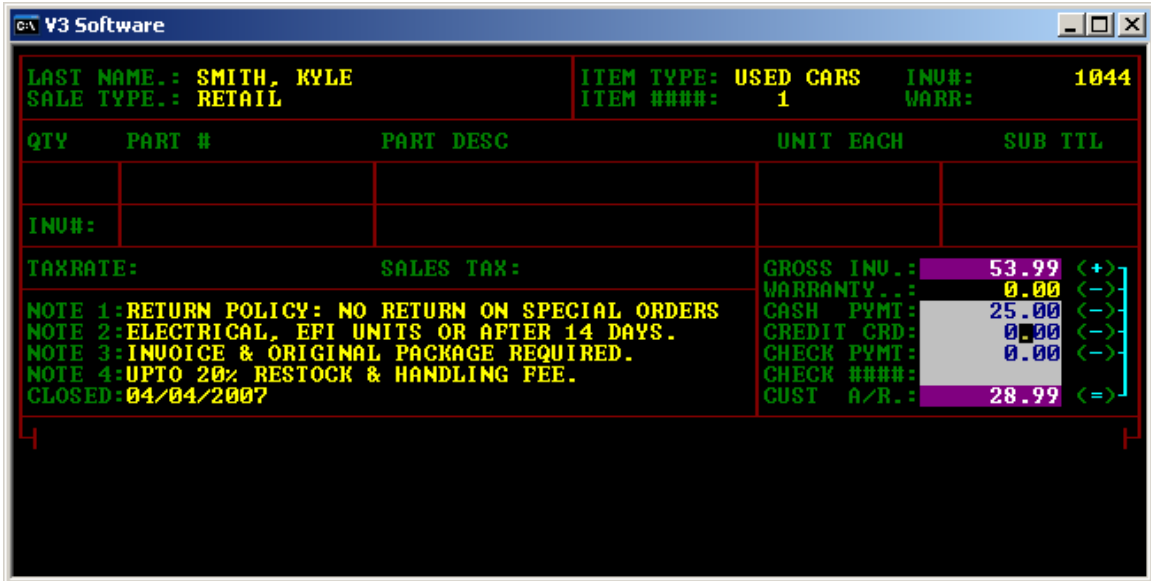
Go to **MORE OPTIONS** for additional options.



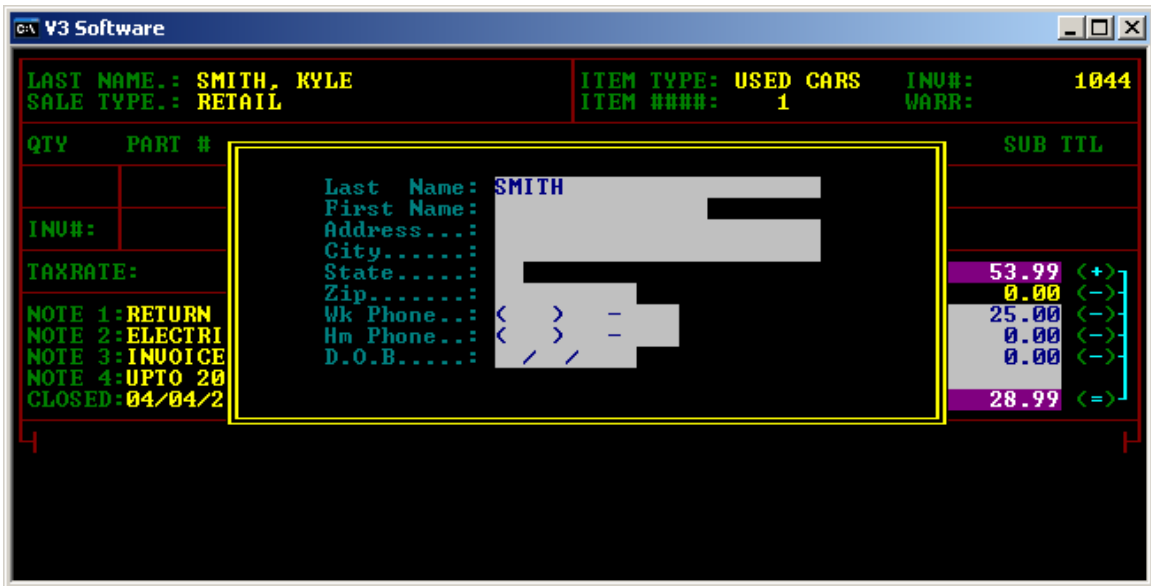
Additional options include: **ADD**, **EDIT** AND **ZAP**. You may print the invoice from here or from the closing section.



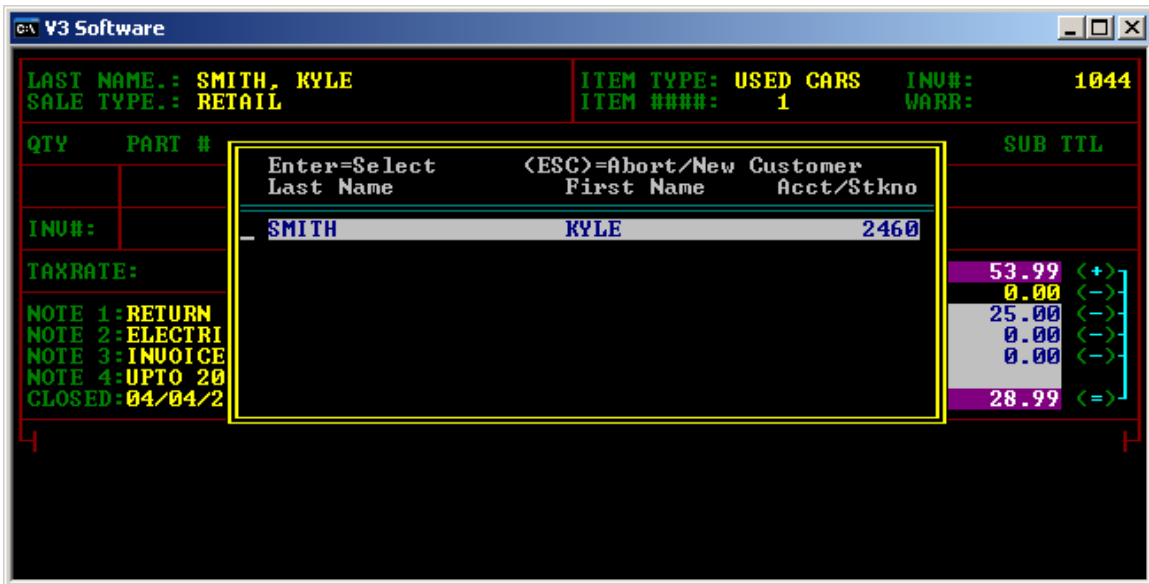
To close the invoice to history highlight and press enter on **CLOSE OUT**.



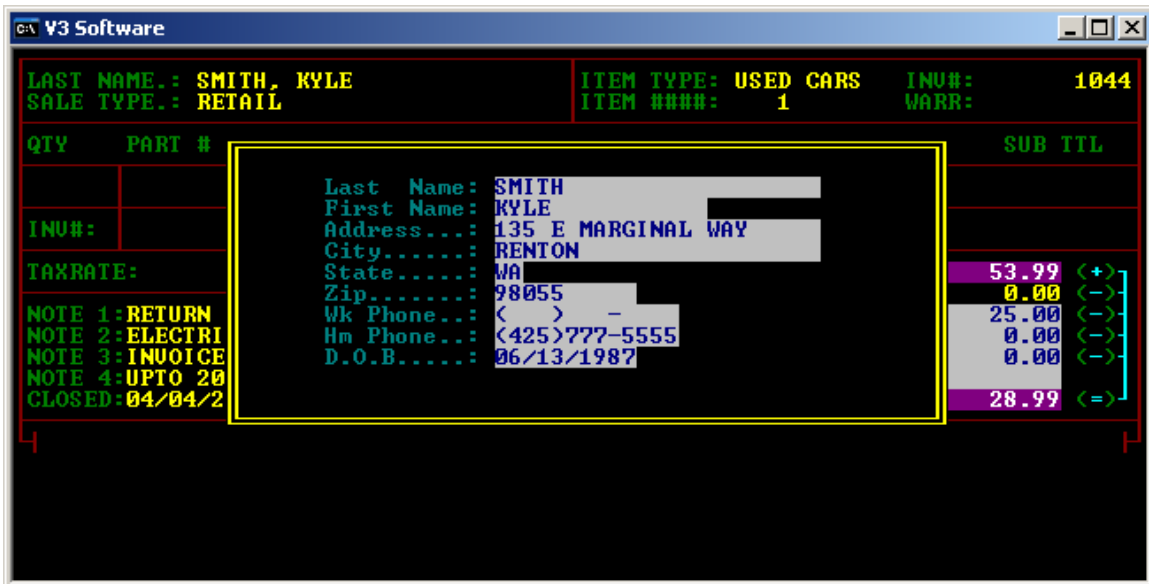
Enter the funds received. Any funds not received will be closed and an **ACCOUNTS RECEIVABLE** will be created.



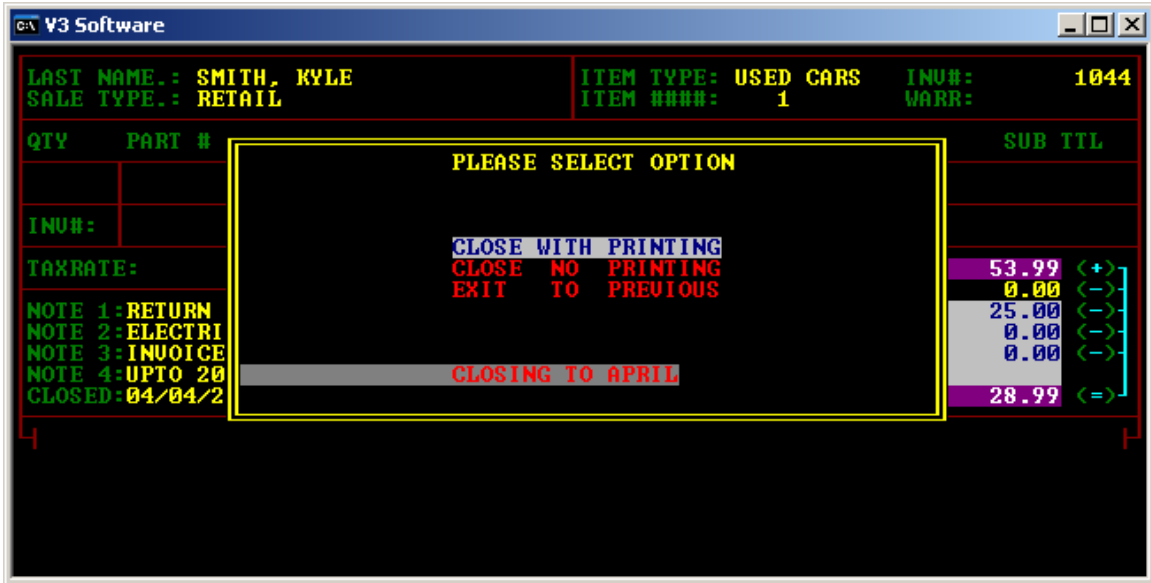
At this point you will be asked to create a customer profile or choose from an existing profile.



Highlight and press enter on the target customer profile for repeat customers. The profile may be created from the **R/O** module.



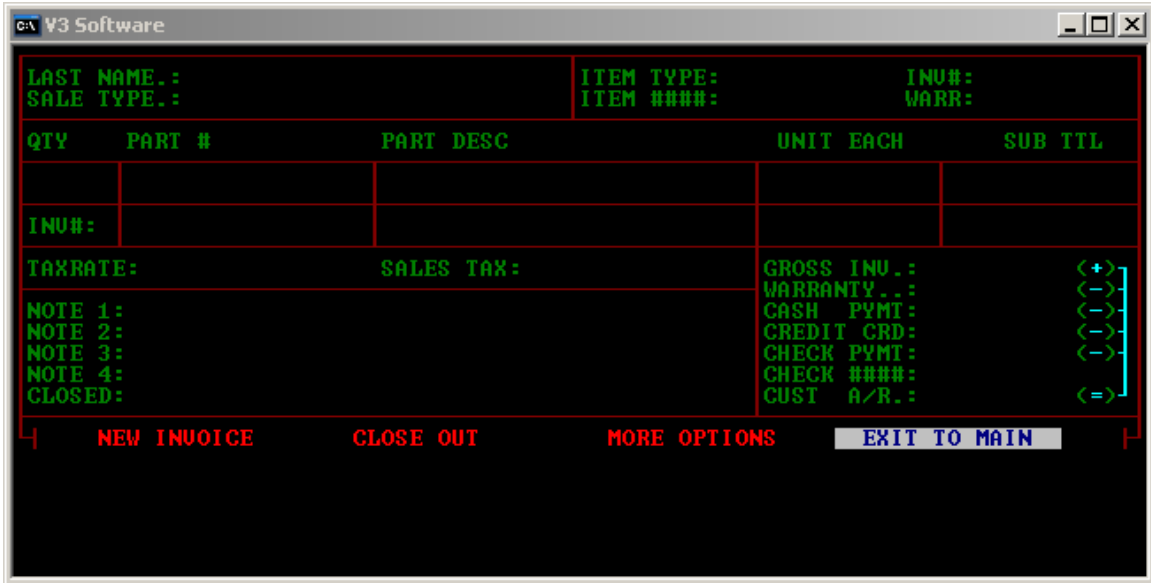
This will fill in the remaining fields.



The option will be given to **CLOSE WITH PRINTING** or **WITHOUT**.



Confirm **POST AND CLOSE**.



EXIT TO MAIN.

V3 software notes:
