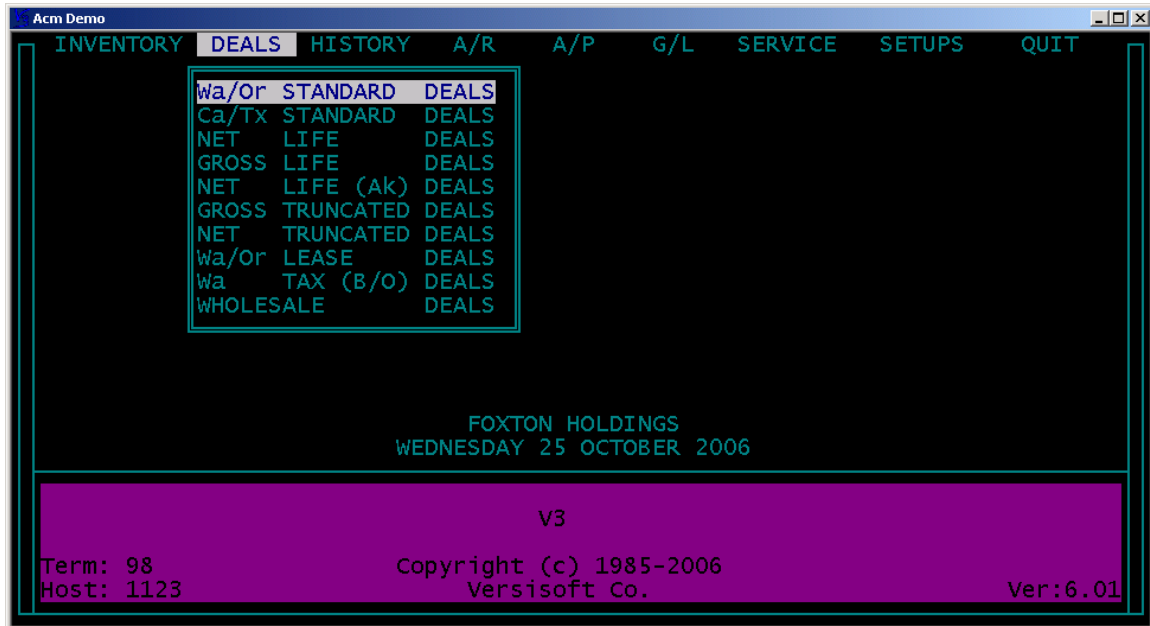


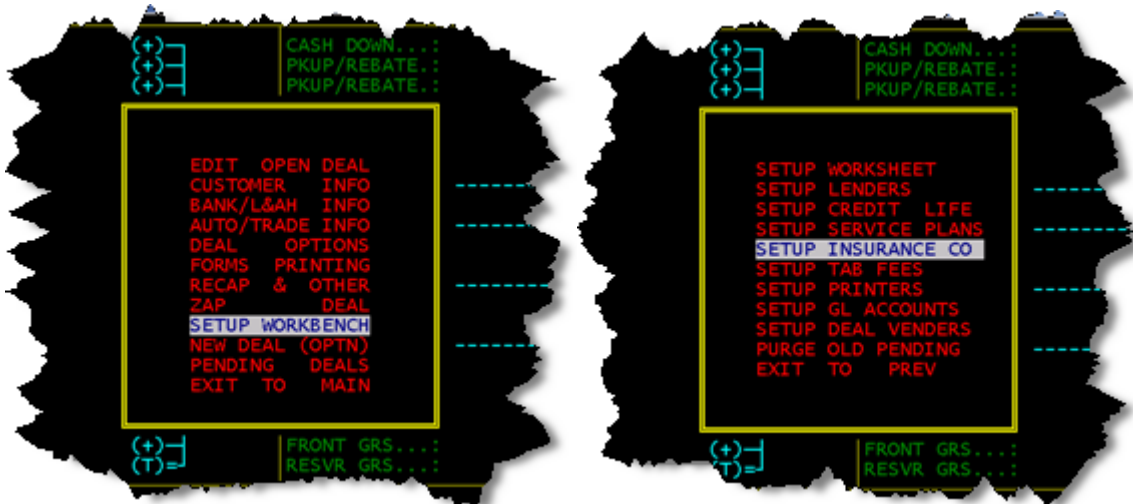


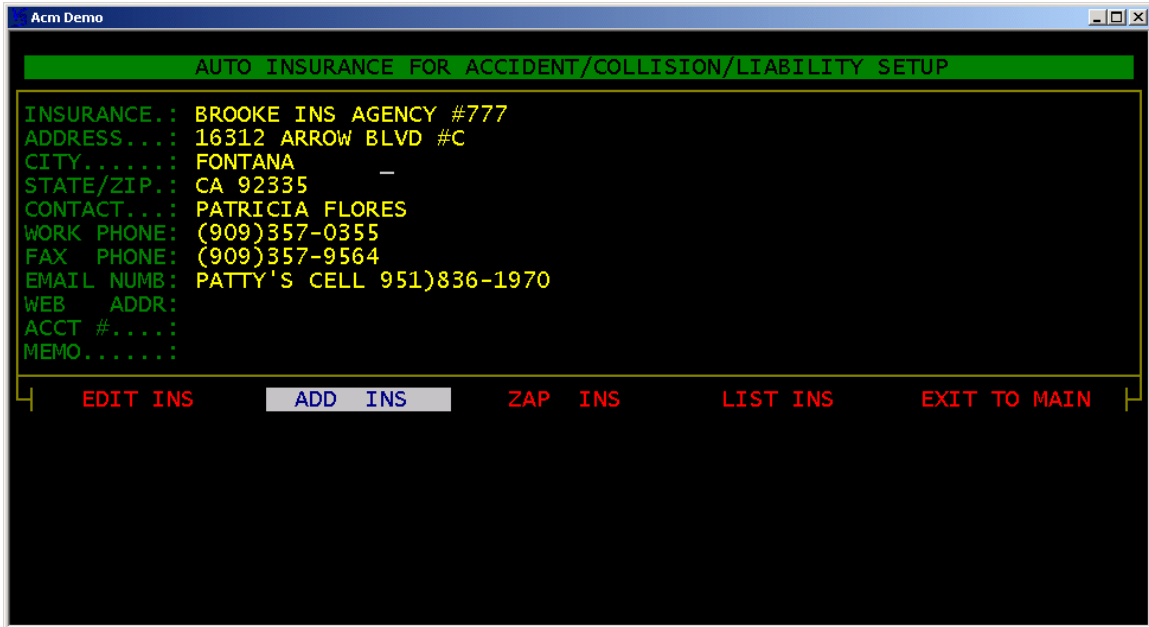
SETUP INSURANCE CO

The **INSURANCE CO** module holds all the **INSURANCE** companies' information. Setting up the **INSURANCE CO** prior to working pending deals will be most helpful and time saving. This setup is for the accident, collision, liability insurance companies information not to be confused with Gap Insurance. To set up Gap Insurance information go to **SETUP DEAL VENDERS** in the **WORKBENCH SETUP**.

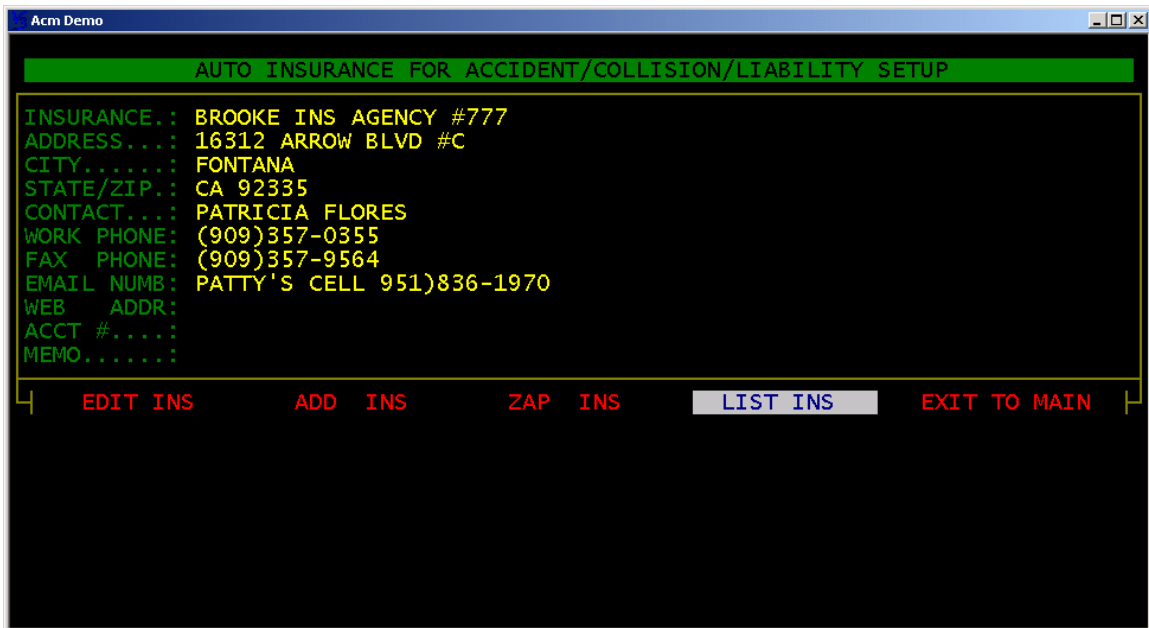


To access the **SETUP INSURANCE CO** module go to **DEALS**, **SETUP WORKBENCH**, and **SETUP INSURANCE CO**.

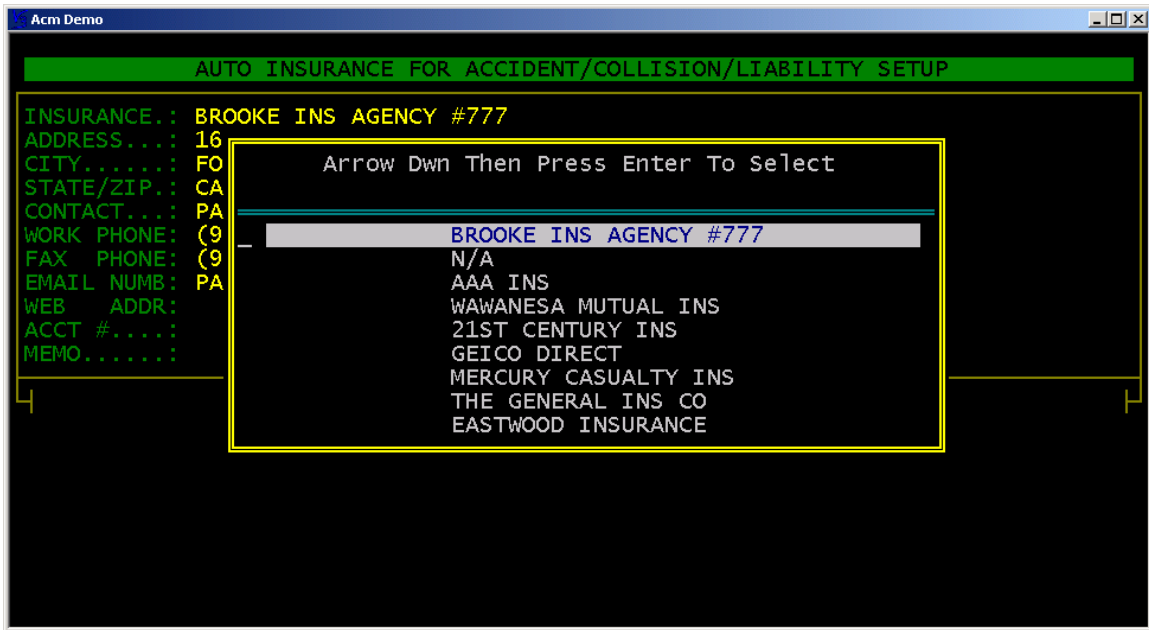




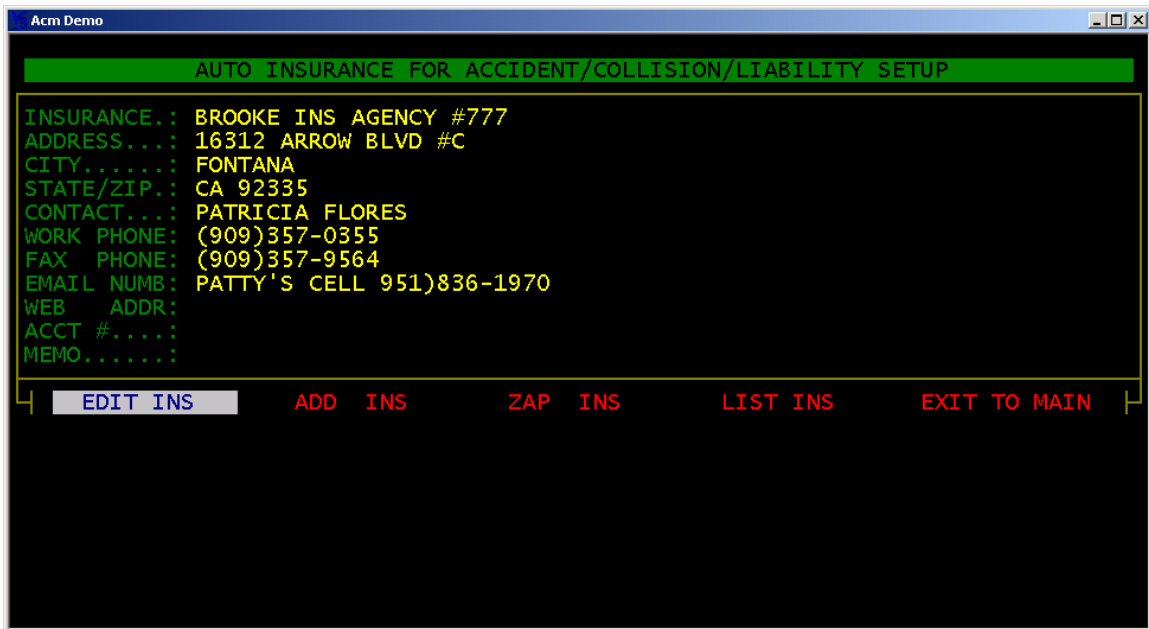
To add an **INSURANCE** company go to **ADD INS**. Complete the fields as designated. Unlimited **INSURANCE** companies may be added.



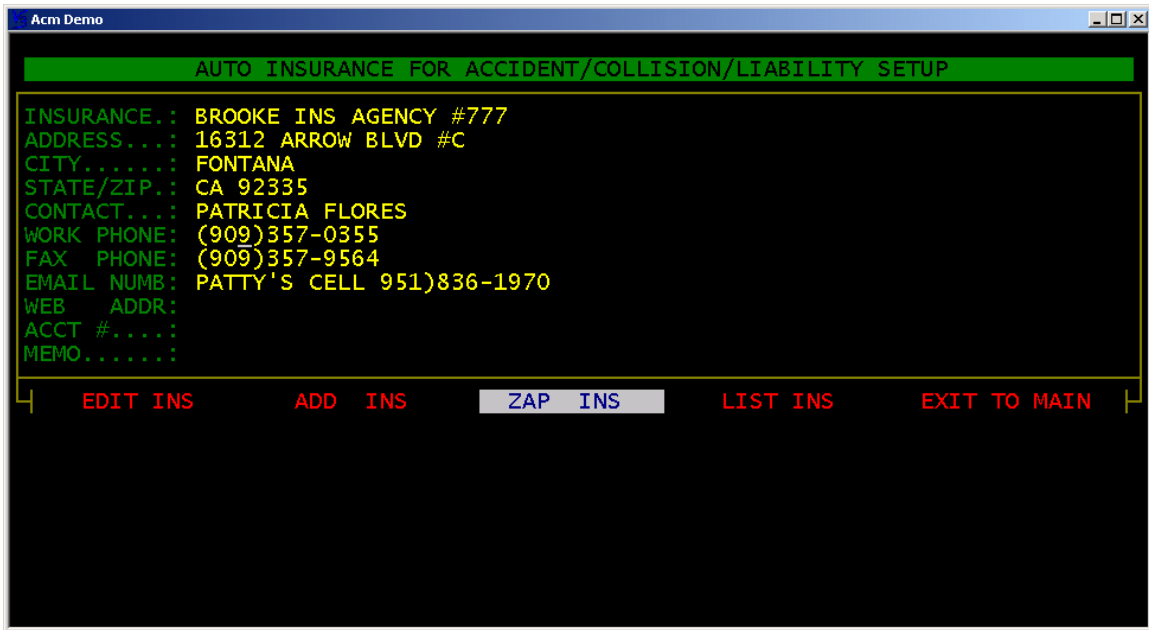
LIST INS to call up list of current **INSURANCE** companies.



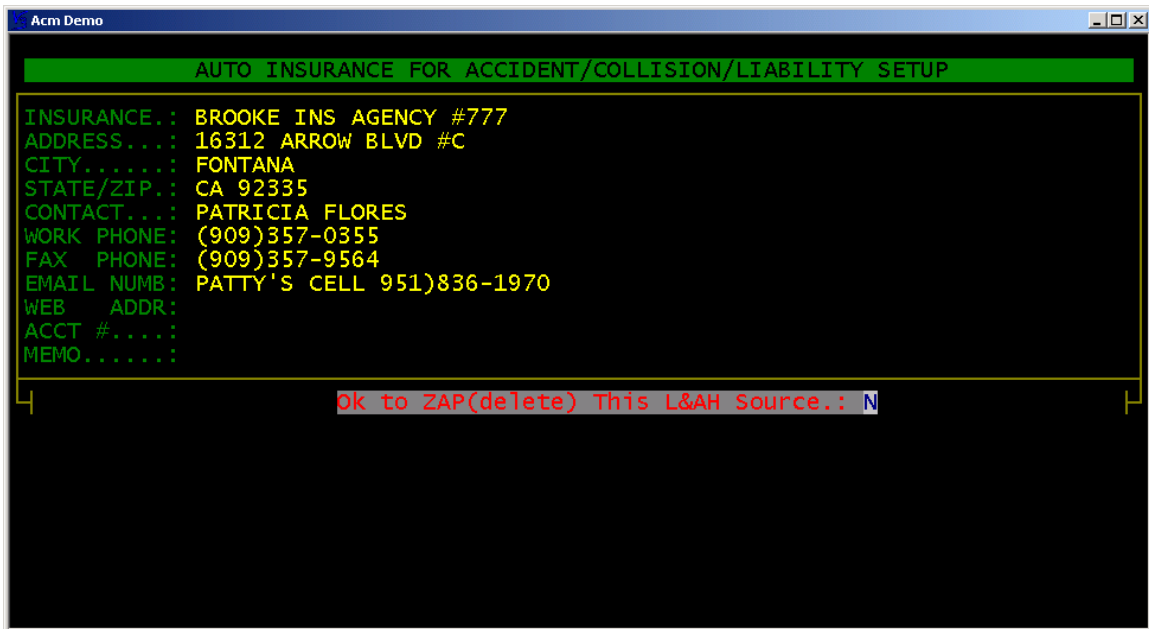
Highlight the **INSURANCE** Company and press enter to select to bring **INSURANCE** Company information onto the screen.



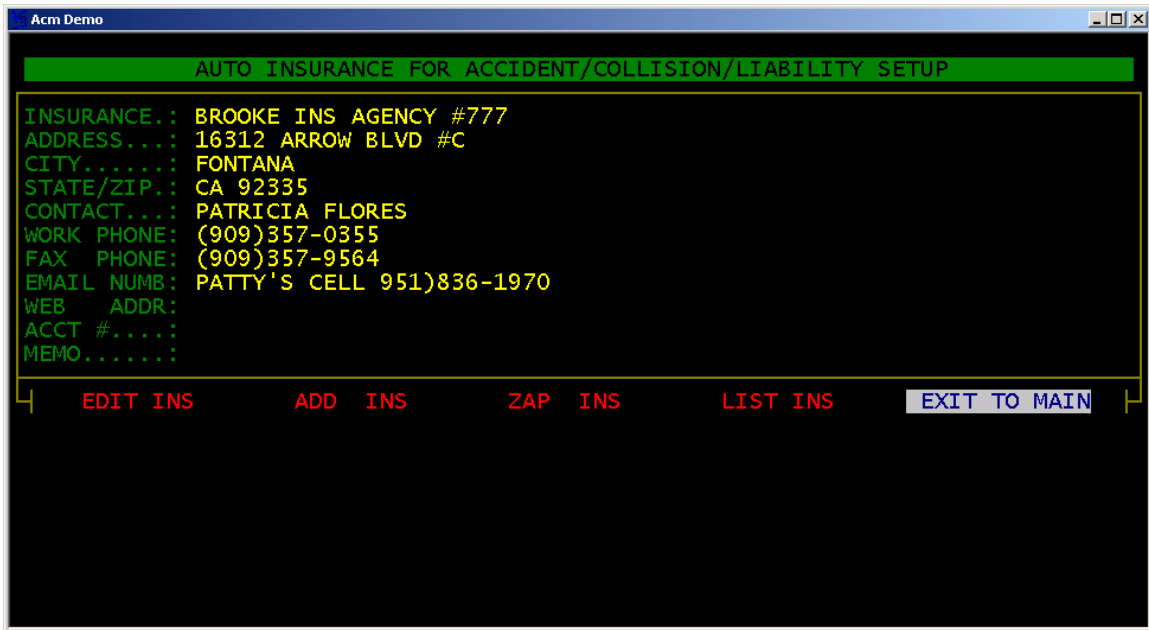
To edit a current **INSURANCE** company call up the current **INSURANCE CO** Company onto the screen then highlight **EDIT INS** and press enter.



To delete a current **INSURANCE** company call up the **INSURANCE** Company onto the screen and highlight **ZAP INS** and press enter.



Change the “ok to **ZAP (delete) This Insurance Co.:**” to “Y” and press enter. Once you **ZAP** an **INSURANCE** company the information is deleted permanently.



To exit the **SETUP INSURANCE** module highlight **EXIT TO MAIN** and press enter.

V3 software notes:
